



Uganda Virus Research Institute

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INVITATION TO PRE-QUALIFY FOR PROVISION OF DIFFERENT CATEGORIES OF WORKS, SERVICES AND SUPPLIES (UVRI/SRVCS, SULPS, WRKS/2024-2027)

Uganda Virus Research Institute (UVRI) is in the process of developing a shortlist of providers for financial years 2024-2025/25-26/26-27. Suitably qualified bidders are invited to submit sealed applications for provision of the assorted categories of Works, Services or Supplies as detailed in bidding document.

Applications will be evaluated in accordance with the Government of Uganda Public Procurement and Disposal of Public Assets Act, 2003 as amended in 2014. Short listing is open to all eligible bidders. UVRI will invite pre-qualified providers to enter into framework contracts for some of the enlisted categories.

PREQUALIFICATION OF PROVIDERS FOR FINANCIAL YEAR 2024-2027

1. Cleaning supplies and detergents
2. Supply and Installation of IT equipment and accessories (computers, printing Machines, Photocopier machines).
3. Laboratory equipment, reagents, chemicals, medical drugs and sundries
4. Electrical equipment and accessories
5. Supply and Installation and of Generators and Solar equipment
6. Motor vehicles, Motorcycles, and Spare parts
7. Supply and Installation of Air Conditioners
8. Office Furniture, curtains and Fittings
9. Assorted office stationery
10. Supply of Printed stationery
11. Uniforms, protective wear and carpets
12. Supply of fuel and fuel lubricants.
13. Supply of communication & electronic devices and accessories (Smart Phones, Satellite Phones and GPS machines).
14. Supply, Installation and Maintenance of CCTV equipment and security systems
15. Supply of tyres, tubes, batteries.
16. Supply of storage containers (20- or 40-foot containers)

1. Advertising and Media
2. Air Ticketing, Tours & Travel
3. Auctioneers
4. Catering
5. Cleaning (outdoor & indoor) and Fumigation services
6. Clearing & forwarding
7. Architectural Consultancy services
8. Engraving
9. Events management and Public Relations
10. Hotel & Conference facilities
11. Insurance and brokerage services (medical, workman's compensation, GPA, assets and Comprehensive insurance).
12. Transport and Motor vehicle hire services
13. Repair & Maintenance of motor vehicles & motor Cycles
14. Security Services
15. Transportation (short and long haulage)
16. Firefighting equipment and servicing.
17. Servicing of laboratory equipment.
18. Maintenance of IT equipment and accessories (computers, printing Machines, Photocopier machines).
19. Maintenance and repair of furniture and fittings.
20. Computer programming, software and IT installations.
21. Videography, documentary and filming services
22. Servicing and repairs of generators.
23. Funeral management services
24. Maintenance of Air Conditioners
25. Vehicle washing services.

1. Minor Civil, Electrical, Mechanical and Plumbing works

Interested eligible bidders may obtain further information from Uganda Virus Research Institute Procurement & Disposal Unit (PDU) and inspect the short-listing document at the address given below from 10:00 am to 4:00 pm

Monday to Friday. The short-listing documents in English may be purchased by interested bidders from the address below and upon payment of non-refundable fee of Ushs. 100,000/=

The method of payment will be by bank and thereafter get a receipt. **Make a deposit on 9030009472699 Uganda Virus Research Institute, Stanbic bank Entebbe branch.** The document may thereafter be collected from the Procurement & Disposal unit upon presentation of the receipt stating 12th September 2024 at 10:00am. Interested bidders can pick a purchase receipt from UVRI GoU Accounts section.

Short listing submissions must be delivered to the address below at or before 24th October 2024 at 11:00am. (local time) late submissions shall be rejected.

Bid opening will take place on 24th October 2024 at 11:30am in the UVRI Library.

Address where documents may be inspected, issued, and delivered:

The Procurement & Disposal unit
Uganda Virus Research Institute
Plot 51-59, Nakiwogo Road Entebbe
P.O.Box 49 Entebbe-Uganda
Telephone: +256 414320762

Uganda Virus research institute reserves the right to accept or reject any application or all applications.

Activity	Date
Publish bid notice	12 th September 2024
Bid closing date	24 th October 2024
Evaluation process	20 working days
Display and communication of shortlisted notice.	10 days after the evaluation

Prof. Pontiano Kaleebu
DIRECTOR